

Dear Supplier

To enable us to set up your bank details on our ERP system (For EDI purposes) we must have your bank details presented on letter headed paper, signed by relevant member of staff at your organization. Pls. fill the following form and ensure this form is signed and stamped before returning it to us.

**BANK DETAILS FORM**

Supplier Trading Name \_\_\_\_\_

Vat / I.d.

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**Beneficiary Address:**

(For Individuals – Residential or Workplace address)

Street & no. \_\_\_\_\_

Zip code/postal code, place \_\_\_\_\_

Country \_\_\_\_\_

**Beneficiary Name On the Account**

Note: If the Beneficiary company name is not same as your Trading name then please provide official confirmation letter that payment will be made to third party

Account Number \_\_\_\_\_ Currency \_\_\_\_\_

**Bank Details:**

Bank Name \_\_\_\_\_

Branch Name \_\_\_\_\_

**Branch Address:**

Street & no. \_\_\_\_\_

Post code/zip code/ location \_\_\_\_\_

**Swift / Bic Code**

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**IBAN Code**

(Required field for European accounts)

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**Aba / Routing No.**

(Required field only In case there's no SWIFT CODE)

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**Bsb No.**

(Required for Australia Only)

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**Transit No.**

(Required for Canada only)

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**Institution No.**

(Required for Canada only)

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**Authorized details**

Name \_\_\_\_\_

Position \_\_\_\_\_

Signature \_\_\_\_\_

Company \_\_\_\_\_

Date \_\_\_\_\_